

Intrastate Motor Carriers



Packet

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Commercial Motor Vehicle

Commercial motor vehicles are defined as any self-propelled or towed motor vehicle used on a highway in interstate commerce to transport passengers or property when the vehicle meets the following criteria:

- The vehicle has a gross vehicle rating, gross combination weight rating, gross vehicle weight, or gross combination weight of 10,001 lbs. or more, whichever is greater.
- The vehicle is designed to transport more than eight passengers (including the driver) for compensation.
- The vehicle is designed or used to transport more than 15 passengers (including the driver) and is not used to transport passengers for compensation.
- The vehicle is used in transporting material found by the Secretary of Transportation to be hazardous under 49 U.S.C. 5103 and transported in a quantity requiring placarding under regulations prescribed by the Secretary under 49 CFR, subtitle B, chapter I, subchapter C.

It is the responsibility of commercial vehicle owners/operators to file taxes and have the appropriate operating authorities. The following definitions were compiled to assist you in determining which taxes and operating authorities you are responsible for:

PRIVATE CARRIER: Transports goods or property and is not for-hire.

FOR-HIRE CARRIER: Transports goods or passengers for payment.

This packet is for Intrastate Carriers

INTRASTATE CARRIER

Transports goods or passengers within the state of Kentucky.

What is your Gross Vehicle Weight Rating (GVWR) or Combined License Weight (CLW)?

Gross Vehicle Weight Rating (GVWR):

Gross Vehicle Weight Rating means the value specified by the manufacturer as the loaded weight of a single motor vehicle.

Combined License Weight (CLW) :

Per KRS 138.655 Subsection (14).

"Combined licensed weight" shall mean the greater of:

- (a) The declared combined maximum gross weight of the vehicle and any towed unit for registration purposes for the current registration period; or
- (b) The highest actual combined gross weight of the vehicle and any towed unit when operated on the public highways of the state during the current registration

Less Than 10,001 lbs. (GVWR)	US DOT# Not Required
10,001 to 26,000 lbs. (GVWR)	US DOT# Required and must be displayed. Farm plated vehicles do NOT need a US DOT#. Must follow safety requirements
Over 26,000 lbs. and over (CLW)	Will require a US DOT# (displayed) and Kentucky Intrastate fuel Tax (KIT) license. Farm plated vehicle need a US DOT# only
60,000 lbs. and over (CLW)	Will require a US DOT# (displayed), Kentucky Intrastate fuel Tax (KIT) license and Kentucky Highway Use mileage tax (KYU) license. Farm plated vehicles need a US DOT# only
Over 80,000 lbs. (CLW)	Will require a US DOT# (displayed), Kentucky Intrastate fuel Tax (KIT) license and Kentucky Highway Use mileage tax (KYU) license. Also requires an Overweight Permit. Farm plated vehicles need a US DOT# only.

Size and Height?

Trailer greater than 53 feet in length and 102 inches in width?

Height greater than 13 feet 6 inches?

If yes to any one of these please visit the [Overweight/Overdimensional](#) web page for more information.

Farm plated vehicles are *not* exempt from width and height restrictions.

How Many Axles on Power Unit?

Two Kentucky Intrastate Tax License ([KIT](#)) required if greater than 26,000 lbs.

*Based **in** Kentucky:

Kentucky Intrastate Tax License ([KIT](#)) required regardless of weight.

*Based **outside** Kentucky moving loads in Kentucky only:

International Fuel Tax Agreement ([IFTA](#)) required regardless of weight.

International Registration Plan ([IRP Apportioned Plates](#)) required regardless of weight.

Three
or more Temporary Permits may be purchased (in person only) with proof of insurance.

***BASE STATE** - Jurisdiction where the registrant has an "**ESTABLISHED PLACE OF BUSINESS**", where mileage is accrued by the fleet and where operational records are maintained or can be made available for audit.

[Intrastate For Hire Certificate](#) required if hauling commodities for hire within the state of Kentucky. All Intrastate carriers must have their insurance company file a **Form E** (Public Liability Certificate) with this office.

Commercial License Plates

Commercial license plates are issued through the local county clerk's office. Commercial vehicles that are issued license plates by the clerk's office are only allowed to operate in their base jurisdiction (TN & KY have a 10-mile reciprocal agreement). Commercial vehicles licensed with 14,000-80,000 lbs. plates through the clerk's office, will renew their plates every March.

For commercial vehicles that are licensed 55,000-80,000 lbs. the owner is required to submit an IRS Form 2290 to the clerk's office at the time of renewal. Commercial vehicles licensed with 10,000 lbs. plates, the owner will need to check their registration for their expiration date or contact the clerk's office.

Points to remember when choosing proper plate:

- The vehicle registration must cover the entire unit and or combination of units.
- The license plate weight must cover the weight of the truck/trailer and any load carried.
- Some commercial vehicles may require a US DOT Number. See chart on page 3

Commercial License Plates (Non Limited)

The following documents are required for commercial vehicles licensed by the clerk's office:

- Certificate of registration
- Proof of Insurance- owner must have Commonwealth of Kentucky proof of insurance in their name.
- Payment for registration and property tax fees-Bullitt County Clerk's Office accepts Cash, Personal Check, Money Order or Certified Check. The office does accept Visa, MasterCard and Debit. However, to process using a Credit/Debit Card, an additional processing fee is charged.

Commercial License Plates (Limited)

Limited plates are issued through the clerk's office. Certain mileage and other limitations may be set. The owner of the vehicle and all limitation are listed on the registration receipt. Limitations for vehicles must meet the following criteria:

- Farm Limited-Farm use only. No mileage limit
- Urban Limited-Limited to a specific city. Limited to ten miles for first, second, third or fourth-class city. Limited to five miles for fifth and sixth-class city.

- Forestry Limited-Limited to primary forestry products from the harvest area to the mill. The mileage limit is fifty air miles from the harvest area.
- Concrete Limited-Limited to concrete blocks or ready-mixed concrete from production site to construction site. The mileage limit is 30 air miles.

The following documents are required for commercial vehicles licensed by the clerk's office:

- Certificate of registration
- Proof of Insurance- owner must have Commonwealth of Kentucky proof of insurance in their name.
- Payment for registration and property tax fees-Bullitt County Clerk's Office accepts Cash, Personal Check, Money Order or Certified Check. The office does accept Visa, MasterCard and Debit. However, to process using a Credit/Debit Card, an additional processing fee is charged.

Commercial Driver's License

On October 26, 1986, United States Congress passed the Commercial Motor Vehicle Safety Act. This law requires each state to meet the same minimum standards for commercial driver licensing. The standards require commercial motor vehicle drivers to get a Commercial Driver's License (CDL).

What is the Commercial Driver's License Law?

New federal standards for testing and licensing heavy truck and bus operators are now law in Kentucky. These minimum standards will guarantee the fitness of commercial motor vehicle operators by requiring demonstrated ability to drive heavy vehicles before a license is issued. A new license, called the Commercial Driver License (CDL), has replaced what was known as a chauffeur license for many Kentucky drivers. The CDL laws and standards cover drivers in all 50 states, the District of Columbia, Mexico and Canada. Motor Carriers will be held responsible if their drivers operate a commercial motor vehicle without a valid CDL.

Who Needs a License?

Class A CDL	<ul style="list-style-type: none">• For any combination of vehicles with a gross vehicle weight rating (GVWR) of 26,001 pounds or more, provided the GVWR of the vehicle(s) being towed is more than 10,000 pounds.
Class B CDL	<ul style="list-style-type: none">• Any straight truck with two or more axles and a GVWR of 26,001 pounds or more;• Any vehicle with two or more axles and a GVWR of 26,001 pounds or more, pulling a vehicle with a GVWR of 10,000 pounds or less;• A single vehicle designed to transport 16 or more passengers (including the driver) if the GVWR is 26,001 pounds or more.
Class C CDL	<ul style="list-style-type: none">• Any vehicle with a GVWR of less than 26,001 pounds transporting hazardous materials for which placarding is required;• A single vehicle designed to transport 16 or more passengers (including the driver) if the GVWR is less than 26,001 pounds.

****Please note that if driving a commercial motor vehicle as defined below, you are required to carry a medical examination certificate, even though you are not required to carry a CDL license.**

Commercial motor vehicle means any self-propelled or towed motor vehicle used on a highway in interstate commerce to transport passengers or property when the vehicle:

1. Has a gross vehicle weight rating or gross combination weight rating, or gross vehicle weight or gross combination weight, of 4,536 kg(10,001 pounds) or more, whichever is greater: or
2. Is designed or used to transport more than 8 passengers (including the driver) for compensation.

Wants and Warrants check for all CDL drivers

KRS 281A.300

Beginning May 31, 2005, all applicants for a CDL (original and renewal) will be required to undergo a "hot file" check conducted by Kentucky State Police. The cost will be \$3.00 and will be collected by the Circuit Court Clerk's office at the time of issuance. It will be an instantaneous check and will not delay the driver in receiving his/her CDL. If a "hit" occurs, a notice will be sent to the law enforcement agency that originated the warrant for further investigation.

[Kentucky Security Threat Assessment](#)

Kentucky drivers need to apply for the Kentucky Security Threat Assessment at least 60 days prior to the expiration date of their license by completing the  [Hazardous Materials Endorsement Application](#) - PDF format. More information and phone numbers available on this page.

Hazmat Threat Assessment Program

The USA PATRIOT Act requires all drivers who transport hazardous materials to undergo a security threat assessment. The [Transportation Security Administration](#) (TSA) developed a program to implement this requirement, which became fully operational January 31, 2005.

[More...](#)

[Hazmat Frequently Asked Questions](#)

Frequently Asked Questions regarding the Hazmat Threat Assessment Program.

Applying for a CDL

Effective May 18, 2009, a CDL permit/license cannot be issued until the applicant has provided a copy of the CDL application to the Division of Driver Licensing and DDL has posted the application to the driver's record. **This process could take up to 48 hours.** It is the **applicant's responsibility** to provide the Division of Driver Licensing a copy of the 10 Year History Application *prior* to the issuance of the CDL permit/license. To assure the process is completed within the 48 hour window the applicant may want to submit the application to DDL *prior* to going to the circuit court clerk's office for testing.

Under 49 CFR 384.206, a driver applying for an original, renewal, upgrade/add-on or transfer CDL must provide a list of all states where the driver has held a license to operate any type motor vehicle in the last ten (10) years. The Ten (10) Year History Survey Request must be initiated *prior* to a CDL permit/license being issued. **This is a one time process.** If the driver has already provided the information and has not transferred out of state since completing the process, he/she will not be required to submit the information again. Per 49 CFR 383.73 (g) if a driver fails to disclose any state in which a license was issued, that driver will be subject to a minimum suspension of sixty (60) days for falsifying an application.

In an attempt to make the new process user friendly, the Division of Driver Licensing has made the  [CDL Application](#) accessible from the DDL website. The driver will then have three options for submitting the application to the Division of Driver Licensing: 1) print, scan and email the application to KYTC.CDL@KY.GOV; 2) mail to; Division of Driver Licensing, 200 Mero St, Frankfort, KY 40622; 3) fax it to the CDL Section at 502-564-3250. An applicant can bring the application to the Division of Driver Licensing's One Stop Shop, but it will still require 48 hours to process. A supply of the CDL applications is available from our Administrative Support Section at 502-564-1257.

All applicants will be required to successfully pass a knowledge test either in written or oral form, and a vision test. A CDL instruction permit will then be issued that is valid for six (6) months. You may schedule a road skills test with Kentucky State Police 10 days after the permit has been issued. A permit may only be renewed once in the two (2) year period. If you do not successfully pass the road skills test by the expiration of your CDL instruction permit renewal, you will need to reapply. All fees and written tests will be required prior to a new permit being issued.

Written Skill Test Fees for CDL Permits

If applying for a Class B or C with P & S endorsements only, the application fee will be \$9 and there will be no skill test fee required. For all others, the application fee will be \$24. Effective September 5, 2006 the new skill test fees for CDL permits, as mandated by House Bill 707, was implemented. HB 707 directs that the skill test fees collected will be

placed in the Kentucky State Police CDL skill testing trust fund, and will be used by the State Police to contract with and train civilian CDL skills examiners and to improve the logistics of the CDL skills testing process. It applies only to original CDL permits and will not be levied against duplicate or renewal permits.

- At the time of issuance of a CDL permit requiring a skills test, a driver who has held a Kentucky operator license or permit for 30 days or longer will pay a skills testing fee of fifty dollars (\$50) in addition to the eleven dollar (\$11) CDL permit fee.
- At the time of issuance of a CDL permit requiring a skill test to a driver who has held a Kentucky operator license or permit for less than 30 days, a skill testing fee of one hundred fifty dollars (\$150) in addition to the \$11 CDL will be collected.

What's on the Knowledge Test?

The Kentucky State Police will give the knowledge test at the local exam stations. Please check with your local Circuit Court Clerk regarding the days and times the examiner will be available.

The knowledge test consists of 50 questions covering a broad range of subjects, including vehicle operations under all kinds of conditions, cargo handling, and vehicle inspection.

Additional knowledge must be shown in the following areas:

- Applicants for Class A license - 20 questions on combination vehicles.
- Applicants driving vehicles with air brakes - 25 questions on air brakes.

Endorsements are required for the following vehicles:

- Double/triple trailer - 20 questions
- Tanker - 20 questions
- Passenger transport - 20 questions
- Hazardous materials hauling - 30 questions
- School Bus - 20 questions

For each test, 80 percent of the questions must be answered correctly to pass. Failure to show basic knowledge of an air brake system will result in a license restriction limiting the driver to operating a vehicle without an air brake system. Applicants may take the basic knowledge test indefinitely without paying retest fees. However, if the applicant fails, the applicant must wait 24 hours prior to re-testing. The skills test may be taken up to 4 times on the 1st \$50 skills test fee. An additional \$50 will be required if a 5th test is required. The combination, airbrake, and endorsement tests require a \$5 re-test fee for

each time taken after the initial failure.

Re-Testing

Applicants must re-test for the hazardous materials endorsement at renewal of the CDL if it has been more than 2 years since the last test. If transferring into Kentucky an applicant must test in order to keep a hazardous material endorsement. If a CDL driver surrenders his commercial driving privileges, he has a year to return to the clerk's office and be re-issued the CDL without re-testing. If the CDL is ever expired for one (1) year or more, the written tests must be taken prior to a new license being issued. An application fee will be charged. If applying for a CDL reinstatement, and the commercial privilege has been suspended for one (1) year or more, **all** tests are required.

What does the road test cover?

Drivers will be required to take this test in the class of vehicle they intend to drive. The test includes a pre-trip inspection, off-road maneuvering, and on-road driving test. The applicant will be required to furnish a vehicle for testing.

After the CDL permit is issued, applicants must wait 10 days before contacting Kentucky State Police for a skills test appointment. If you passed the written test for air brakes, you will need to skills test in an air brake vehicle, otherwise, you will receive a K restriction.

Pre-trip Inspection

Purpose: To see if you know the vehicle is safe to drive.

Test Procedure: You may be asked to do a pre-trip inspection of your vehicle or to explain to the examiner what you would inspect and why. The examiner will mark on a scoring form each time that you correctly inspect or explain.

A manual explaining what you need to inspect is available through the Kentucky State Police or the Kentucky Transportation Cabinet's Division of Drivers Licensing website.

Basic Control Skills Test

Purpose: To evaluate your basic skills in controlling the vehicle.

Setup: The test setup consists of various exercises marked out by lines, traffic cones, or something similar. The exercises may include moving the vehicle forward, backward, and turning maneuvers.

The examiner will explain to you how each exercise is to be done. You will be scored on how well you stay within the exercise boundaries and how many pull-ups you make.

Road Test

Purpose: To evaluate your ability to drive safely in a variety of on-the-road situations.

Test Procedures: The test drive is taken over a route specified by the examiner. It may

include left and right turns, intersections, railway crossings, curves, up and down grades, rural or semi-rural roads, city and multi-lane streets, and expressway driving.

You will drive over the test route following instructions given by the examiner. The examiner will score specific tasks such as turns, merging into traffic, lane changes, and speed control, at specific places along the route. The examiner will also score whether you correctly do tasks such as signaling, searching for hazards, controlling speed, and lane positioning.

What does the CDL cost?

- CDL application - \$24 (except Class B/C with P & S endorsements only - \$9)
- CDL instruction permit - \$11
- Original CDL - up to \$40 (prorated fees according to current operator's expiration)
- Renewal CDL - \$47/Class B or C with P & S endorsements only - \$32.00
- Transfer CDL - \$60; with motorcycle - \$70.

Upgrades in Class

- Class B or C to A - application, permit and license fees, for a total of \$47 plus skill test fee, if applicable.
- Class C to B - application, permit and license fees, for a total of \$47 plus skill test fee, if applicable.

Add Endorsements/Drop Restrictions

\$5 for tanker, doubles/triples, and hazardous materials. The new license will cost \$12, for a total of \$17.

The following license actions will require an application fee, CDL instruction permit fee, skills test fee and a new license fee, for a total of \$97:

- Add passenger endorsement;
- Drop K restriction;
- Drop O restriction; and
- Drop J restriction

The following license action will require an application fee, a permit fee and license fee with a total cost of \$32-\$47, depending on class license wanted or held at the time of upgrade/add-on.

- Add school bus endorsement

CDL Transfers

Permits

The state of Kentucky does not transfer commercial instruction permits from other states. If you currently hold a commercial instruction permit and wish to transfer to Kentucky, you will have to surrender the out of state permit and take the written knowledge tests in Kentucky. Upon passing those tests, you will be issued a Kentucky commercial instruction permit.

Hazardous Materials Endorsement

If you have a hazardous endorsement, you will be required to take the written hazmat test prior to transferring it to Kentucky. There is a \$5.00 fee to take the written test.

If your hazmat threat assessment will not cover the life of your new Kentucky commercial license, you will be required to undergo a new threat assessment. This will cost \$115.00. In some cases, you may be eligible for a ninety (90) day extension to complete your threat assessment. This will be determined by the CDL section at the Division of Driver Licensing.

For further information regarding CDL's please visit:

<http://transportation.ky.gov/Driver-Licensing/Pages/Commercial-Drivers-License-Information.aspx>

IRS Form 2290

“Form 2290” is the United States Department of the Treasury, Internal Revenue Service Form 2290. The requirement for this form at the time of registration or renewal is based on the declared gross weight of a vehicle. The Declared gross weight is the sum of the actual unloaded weight of the vehicle fully equipped for service, the actual unloaded weight of any trailer or semi-trailer fully equipped for service that is used in combination with the vehicle, and the weight of the maximum load carried on the vehicle and/or on any trailer or semi-trailer used in combination with the vehicle. For the purposes of the implementation of this administrative regulation only, and in accord with 26 CFR 41.6001-2(6)(2)(i) of the Code of Federal Regulations, any vehicle registered in the 44,001-55,000 pound bracket shall be determined to have a declared gross weight of 54,999 pounds. Therefore, any vehicle licensed exceeding the declared gross weight of 44,000 lbs., requiring a license of 55,000 lbs. or greater must show proof of payment of the federal heavy vehicle use tax and that proof must be presented before any motor vehicle with a declared gross weight of vehicle and any towed unit of 55,000 pounds or more is registered in the Commonwealth of Kentucky.

The following are acceptable proofs of payment:

- A receipted copy of the Form 2290, Schedule 1 which includes tax assessment or suspension of tax liability for the date of application for vehicle registration
- A photocopy of the completed Form 2290 with Schedule 1 attached as the form was submitted to the Internal Revenue Service. The cancelled check or a photocopy of the front and back of the cancelled check showing payment to the Internal Revenue Service in accordance with the submitted Form 2290 must also be attached. The Form 2290 check must include tax assessment for the date of application for vehicle registration.

Exempt Vehicles

The following examples do **not** require proof of payment of the federal heavy vehicle use tax to register the motor vehicle:

- Application for the registration of a motor vehicle in Kentucky for the first time if the vehicle changed ownership within sixty days immediately preceding the date of application. Proof of ownership change shall be limited to the original or photocopy of the bill of sale and a copy of the manufacturer’s statement of origin or title from a foreign jurisdiction.
- Application for the transfer of vehicle ownership for a vehicle with a current, valid Kentucky registration if the vehicle changed ownership within sixty days immediately preceding the date of application. Proof of ownership change shall be limited to the original or photocopy of the bill of sale and the Kentucky title of the motor vehicle.
- Application for a change in the type of registration of a motor vehicle with a current valid registration during the same registration year providing proof of

Special Conditions

A receipted copy of the Form 2290, Schedule 1 is required to be provided with the application for registration of a motor vehicle, which is exempt from the payment of the federal heavy vehicle use tax based on mileage. Applicants with a Form 2290 listing in excess of twenty-one vehicles may register up to the number of vehicles shown on the Form 2290 without matching individual vehicle identification numbers if the vehicle owner is the same as the tax payer as shown on the Form 2290. Otherwise, the vehicle identification number on the registration application and the motor vehicle must match the vehicle identification number on the Form 2290 prior to registration of the motor vehicle. Applications received during July, August or September may be accompanied by proof of payment of the tax from the tax year ending June 30 of the same year.

For further information regarding the Form 2290 please visit the IRS Website www.irs.gov.

U.S. DOT Number

Vehicles that are registered and used in conjunction with a business that meets the definition of a commercial vehicle must obtain a U.S. DOT Number before said vehicle may be used. The U.S. DOT Number serves as an identifier to differentiate between companies with the same name. If the combined or actual weight of a commercial truck, load and trailer exceeds 10,001 lbs., or if the Gross Vehicle Weight Rating of the truck is 10,001 lbs. or greater, a U.S. DOT Number is required. Regardless of the actual vehicle weight, if the Gross Vehicle Weight Rating is over 10,001 lbs. a U.S. DOT Number is required. Non-commercial vehicles do not require a U.S. DOT Number even if the vehicle weight or a combination weight of the vehicle and load or trailer exceeds 10,001 lbs. or more.

You may obtain a U.S. DOT Number instantly online at <http://www.dot.gov/>. Just click on the **About DOT** tab, then click on the **Business Services** tab. On the Business Services page, under Motor Carrier Companies, choose **DOT numbers (Fill out Form 150 online)**.

Less Than 10,001 lbs. (GVWR)	US DOT# Not Required
10,001 to 26,000 lbs. (GVWR)	US DOT# Required and must be displayed. Farm plated vehicles do NOT need a US DOT#. Must follow safety requirements
Over 26,000 lbs. and over (CLW)	Will require a US DOT# (displayed) and Kentucky Intrastate fuel Tax (KIT) license. Farm plated vehicle need a US DOT# only
60,000 lbs. and over (CLW)	Will require a US DOT# (displayed), Kentucky Intrastate fuel Tax (KIT) license and Kentucky Highway Use mileage tax (KYU) license. Farm plated vehicles need a US DOT# only
Over 80,000 lbs. (CLW)	Will require a US DOT# (displayed), Kentucky Intrastate fuel Tax (KIT) license and Kentucky Highway Use mileage tax (KYU) license. Also requires an Overweight Permit. Farm plated vehicles need a US DOT# only.

Links

[Transportation Cabinet Division of Motor Carriers](#)

[Federal Motor Carrier Safety Administration](#)

[Forms and Applications](#)

[Tax and Finance](#)

[IRS 2290 Form](#)

[Overweight Overdimensional Vehicles](#)

[One Stop Shop – Motor Carriers](#)

[Online Services](#)

[Resources](#)